

Uploading Photos

To the PicturePost Website

This guide provides step-by-step instructions of how to add your photos from the picture posts on-line for everyone to enjoy!!

Step 1: Rename Your Photos

You must rename the files before adding them to the website. Pictures that have been uploaded CANNOT be renamed, so please follow these rules:

PPP#CCYYMMDDHHmmii.jpg

PPP = 3-Letter Park Name

MRP = Menotomy Rocks
Park, Arlington, MA

FPR = Fresh Pond Res.,
Cambridge, MA

= The specific number of each post in
the park

CC = Direction Camera Pointing

NN = North

NE = Northeast

EE = East

SE = Southeast

SS = South

SW = Southwest

WW = West

NW = Northwest

SKY = Camera pointing skyward

YY = Year (e.g. 06 = 2006)

MM = Month (e.g. 04 = April)

DD = Day of the Month

HH = Local Hour (24-hour clock;
e.g. 15 = 3 PM)

mm = Minutes

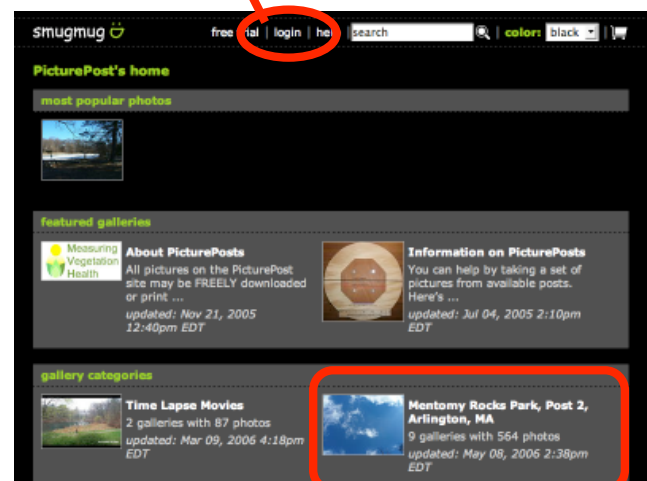

ii = Additional information
(e.g. IR = infrared photo)

Step 2: Logging In

- E-mail John Pickle
(picklejohnmr@gmail.com) for the password to the login page (needed for uploading photos only; downloading is free to all and does NOT require a password.)

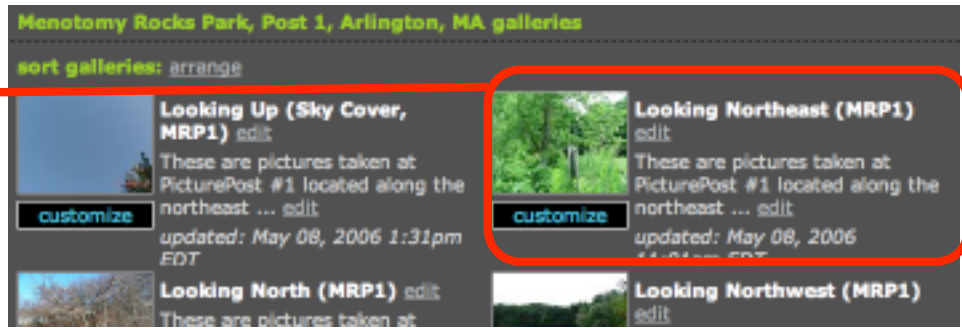
- Go to <http://picturepost.smugmug.com>

- Click login button and use John Pickle's e-mail as the user name:

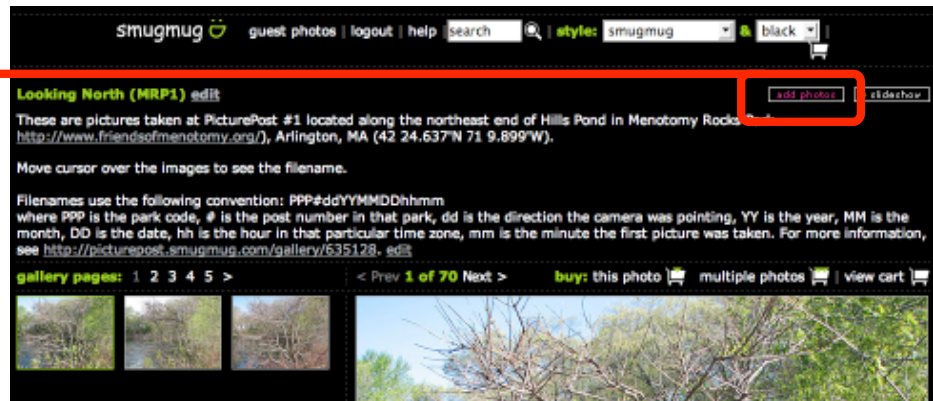


Step 3: Pick the Park

Step 4:
Pick the Direction

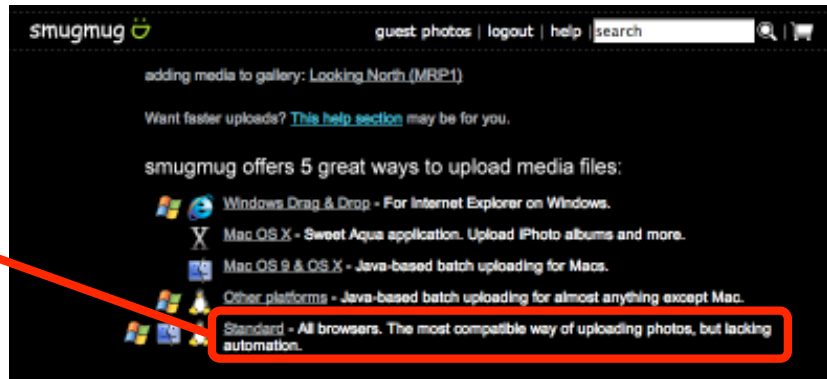


Step 5:
Click "Add Photos"



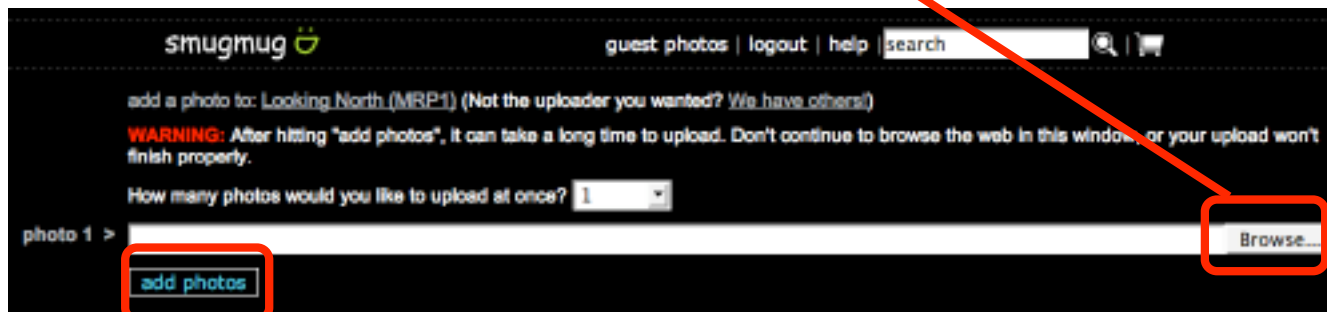
Step 6:
Select Upload Process

“Standard” provides easiest to follow procedure, but it is not automated.



Step 7:
Browse Your Computer to Find Photos

* Double check location, post number, & direction



Click "Add Photos"

* Repeat Steps 4-7 until all directions are added for that post

YOU ARE FINISHED!